

Register for EasyBillSM Online

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PURPOSE: How to register for EasyBill Online

WHEN: A producer or employer needs to register for the EasyBill Online system

1. Navigate to the EasyBill Online website at www.allstatebenefits.com/easybillonline
2. Click the **Register Now** button



The screenshot shows the 'EasyBill Online Solutions' website. On the left, there is a 'Login' section with input fields for 'Email Address', 'Account Number', and 'Password' (with a note '(This is case sensitive)'). A 'Submit' button is next to the password field. Below the login section is a 'New User Registration' section with a 'Register Now' button highlighted by a red rectangle. On the right side, there are sections for 'Need Help Getting Started?' with 'Additional Tools' and 'Login Help' links, and 'Committed To Quality' with a paragraph of text and a small image of two people.

Register for EasyBillSM Online

3. Complete the following items on the Registration page:

- **Account Number:** Enter the account number that appears on bills or correspondence
- **Account Name:** Enter the account name exactly as it appears on bills or correspondence
- **Billing City:** Enter the billing city
- **State and Zip Code:** Enter the billing state and zip code
- **First Name:** Enter the first name of the account contact person
- **Last Name:** Enter the last name of the account contact person
- **Contact Number:** Enter the contact person's phone number
- **Registration Number:** Enter the registration number included in your welcome materials
- **Email Address:** Enter the email address of the contact person that will use the website to manage the account
- **Confirm Email Address:** Enter the same email address entered previously
- **Create Password:** Enter the desired password.
- **Confirm Password:** Enter the same password entered previously
- **Security Question:** Select the desired security question from the drop-down list. If **Other** is chosen, enter a security question and answer in the spaces provided
- **Discontinue Paper Invoices:** Select this box to turn off paper copies of the invoice
- **Electronic Services Agreement:** Review the ESA and agree to the terms



Welcome to the EasyBill Online registration process. Please enter the information requested below and read the Electronic Services Agreement (ESA) at the bottom of the page. Once you have reviewed and accepted the terms and conditions stated in the ESA, you should be complete the registration process.

Registration Process

Step 1
 Account Number:

The next email is sent to you. You can update your ID at registration.com

Step 2
 Account Name:
 Billing City, State & Zip Code:
 Your First Name:
 Your Last Name:
 Contact Number:
 Registration Number: Application Number is optional

Step 3
 Your Email Address: Your email address will be required to access this site.
 Confirm Email Address:
 Create Password: Password should contain at least 4 characters including one number and one capital letter. It is case sensitive.
 Confirm Password:
 Security Question: The security question will allow you to reset your password electronically.
 Security Answer:

Step 4
 Discontinue Paper Invoices
 In part of your registration for EasyBill Online, you will need to accept our email and Online mail from a new online process to protect you. You will not receive a paper version. Please click the appropriate button below to confirm your understanding.
 I do not want to receive paper copies of my bills.

Step 5
 Please review and accept the terms and conditions below.
 The following terms and conditions govern your use of Allstate Benefit's "E-Bill" Electronic Services. By using Electronic Services, you agree on your own behalf and on behalf of the account and represent, to these terms and conditions. You represent on a continuing basis that you are authorized to accept the account information available through Electronic Services. All user-related information of your subscription is any time. We may also terminate or restrict your access, and the access of the account you represent, to Electronic Services at any time. You agree to indemnify, defend, the Losses and expenses related to your use of our Electronic Services. You agree that you will not allow any other person to use your statement and you will not transfer Electronic Services. You agree to notify us immediately of any unauthorized use of your account. All other terms and conditions apply.
 I have read and accept the Electronic Services Agreement (ESA) terms & conditions.
 I do not want the Electronic Services Agreement (ESA) terms & conditions.

Next

Register for EasyBillSM Online

4. Review the registration confirmation page, and then click the **Login** button to access EasyBill Online

